

# AUTHORITY LETTER

Date \_\_\_\_\_

Identity and Passport service  
Globe house  
Eccelston square  
London SW1

I \_\_\_\_\_ of address \_\_\_\_\_

\_\_\_\_\_ hereby authorise Mr/Mrs/Miss \_\_\_\_\_ of “

Service to deposit and collect my passport on my behalf. Please accept this as a formal authority letter. Please discuss any aspect of the application with them.

The above person in question will produce identification as a proof of recognition.

Many Thanks.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_