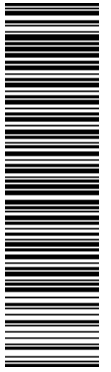


Mail documents to: VisaHQ.co.uk Ltd.  
24 Tufton Street  
London SW1P 3RB  
Tel: 4420 4577 3307



## Japan Tourist visa Application



### Please enter your contact information

Name:

Email:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:

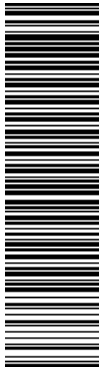


### Japan tourist visa checklist

- Filled out and signed Japan tourist visa application form.** The form is enclosed.
- Original Passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- Photo:** One photograph, size 2 x 2 (taken within last 6 months)
- Payment.** Credit Card Authorization form, Postal Order payable to **VisaHQ.co.uk**.
- Return mailer.** Prepaid self-addressed return label or payment for Royal Mail.
- Proof of Status.** Original ILR card or other proof of resident status in the UK, this should be valid for more than 6 months after your return from Japan.
- Itinerary.** Copy of **round trip tickets or itinerary.**
- Bank Statement.** Copies of original bank statements from the past 3 months (no online statements accepted).
- Employment Letter.** An original letter from your employer/school (on business letterhead, with contact details), stating that a leave of absence has been granted and that you will be returning to your current job. The Employment Letter must be addressed to Japan High Commission. If you are self-employed, include a copy of your business license and tax return. If you are retired please submit proof of your retirement fund.
- Hotel Reservations.** Copy of confirmed hotel reservations including name of the applicant, name and address of the hotel, duration of stay.

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**Schedule of Stay.** Schedule of stay (Japanese or English) for the proposed trip. This form is available here.

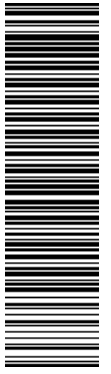
**Hotel reservation or Invitation letter.** Copy of tourist voucher (invitation) issued by tourist company or hotel reservation in Japan.

If you wish to prepay return shipping, please add the shipping fee to the total and provide return address:

- |  |                     |
|--|---------------------|
| <input type="checkbox"/> Royal Mail Special Delivery by 1 pm (Next Day) - from £11                       | <b>Name:</b>        |
| <input type="checkbox"/> Same day Central London courier delivery - from £15                             | <b>Company:</b>     |
| <input type="checkbox"/> Royal Mail Special Delivery by 9 am (Next Day) - from £25                       | <b>Address:</b>     |
| <input type="checkbox"/> Royal Mail Special Delivery Saturday Guarantee before 1pm (Next Day) - from £25 | <b>City:</b>        |
| <input type="checkbox"/> Same Day Outside Central London - from £30                                      | <b>Postal code:</b> |
| <input type="checkbox"/> UK Next Day courier delivery - from £35   |                     |
| <input type="checkbox"/> Royal Mail Special Delivery Saturday Guarantee before 9am (Next Day) - from £35 |                     |
| <input type="checkbox"/> VHQ same day Central London - from £40  |                     |
| <input type="checkbox"/> Airport Service MEET&GREET - from £75   |                     |
| <input type="checkbox"/> Airport Delivery HEATHROW - from £80  |                     |
| <input type="checkbox"/> Airport Delivery GATWICK - from £90   |                     |
| <input type="checkbox"/> Prepaid self addressed mailer - £0  |                     |
| <input type="checkbox"/> Local pick up in London - £0  |                     |

**The Japanese Embassy usually processes visas in 5 business days, however during busy periods this can be longer, you will be informed of the pickup date on submission.**

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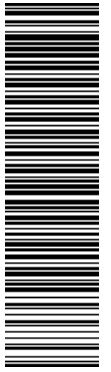
## Japan Tourist visa Application

|  | Type of visa   | Validity       | Processing time   | Embassy fee | Service fee | VAT    | Total   |
|--|----------------|----------------|-------------------|-------------|-------------|--------|---------|
|  | Single entry   | up to 90 days  | 5-6 business days | £18.00      | £120.00     | £24.00 | £162.00 |
|  | Multiple entry | up to 180 days | 5-6 business days | £37.00      | £120.00     | £24.00 | £181.00 |

This order is subject to Terms of Service, posted on VisaHQ website.  
All fees and requirements may change without notice.

Mail documents to: VisaHQ.co.uk Ltd.  
24 Tufton Street  
London SW1P 3RB

Tel: 4420 4577 3307



## Credit card authorization form

**By signing this form i accept VisaHQ.co.uk Terms of Service and authorize to charge my credit card for the amount of £**

Name on the Credit Card:

Credit card number:                       -                       -                       -

Exp. date:                                       /                                       

CVC:   -

Credit Card Billing Address:

Signature:

Comments:

**Thank you!**  
**We accept all major credit cards.**



# VISA APPLICATION FORM TO ENTER JAPAN

Official use only

(Paste photo here)  
45mm x 35mm  
or 2in x 1.4in

Surname (as shown in passport) \_\_\_\_\_

Given and middle names (as shown in passport) \_\_\_\_\_

Other names (including any other names you are or have been known by)  
\_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_  
(Day)/(Month)/(Year) (City) (State or Province) (Country)

Sex: Male  Female  Marital status: Single  Married  Widowed  Divorced

Nationality or citizenship \_\_\_\_\_

Former and/or other nationalities or citizenships \_\_\_\_\_

ID No. issued to you by your government \_\_\_\_\_

Passport type: Diplomatic  Official  Ordinary  Other  Passport No. \_\_\_\_\_

Place of issue \_\_\_\_\_ Date of issue \_\_\_\_\_  
(Day)/(Month)/(Year)

Issuing authority \_\_\_\_\_ Date of expiry \_\_\_\_\_  
(Day)/(Month)/(Year)

Certificate of Eligibility No. \_\_\_\_\_

Purpose of visit to Japan/Status of residence \_\_\_\_\_

Intended length of stay in Japan \_\_\_\_\_ Date of arrival in Japan \_\_\_\_\_

Port of entry into Japan \_\_\_\_\_ Name of ship or airline \_\_\_\_\_

Names and addresses of hotels or persons with whom applicant intends to stay

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

Dates and duration of previous stays in Japan \_\_\_\_\_

Your current residential address (if you have more than one address, please list them all)

Address \_\_\_\_\_

Tel. \_\_\_\_\_ Mobile No. \_\_\_\_\_

E-Mail \_\_\_\_\_

Current profession or occupation and position \_\_\_\_\_

Name and address of employer

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

(Note)Partner's profession/occupation (or that of parents, if applicant is a minor):

Guarantor or reference in Japan(Please provide details of the guarantor or the person to be visited in Japan)

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

Date of birth \_\_\_\_\_ Sex: Male  Female   
(Day)/(Month)/(Year)

Relationship to applicant \_\_\_\_\_

Profession or occupation and position \_\_\_\_\_

Nationality and immigration status \_\_\_\_\_

Inviter in Japan(Please write 'same as above' if the inviting person and the guarantor are the same)

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

Date of birth \_\_\_\_\_ Sex: Male  Female   
(Day)/(Month)/(Year)

Relationship to applicant \_\_\_\_\_

Profession or occupation and position \_\_\_\_\_

Nationality and immigration status \_\_\_\_\_

(Note)Remarks/Special circumstances, if any \_\_\_\_\_

Have you ever:

- been convicted of a crime or offence in any country? Yes  No
- been sentenced to imprisonment for 1 year or more in any country?(Note 2) Yes  No
- been deported or removed from Japan or any country for overstaying your visa or violating any law or regulation? Yes  No
- been convicted and sentenced for a drug offence in any country in violation of law concerning narcotics, marijuana, opium, stimulants or psychotropic substances?(Note 2) Yes  No
- engaged in prostitution, or in the intermediation or solicitation of a prostitute for other persons, or in the provision of a place for prostitution, or any other activity directly connected to prostitution? Yes  No
- committed trafficking in persons or incited or aided another to commit such an offence? Yes  No

(Note 2) Please tick "Yes" if you have received any sentence, even if the sentence was suspended.

If you answered "Yes" to any of the above questions, please provide relevant details.

"I hereby declare that the statement given above is true and correct. I understand that immigration status and period of stay to be granted are decided by the Japanese immigration authorities upon my arrival. I understand that possession of a visa does not entitle the bearer to enter Japan upon arrival at port of entry if he or she is found inadmissible."

"I hereby consent to the provision of my personal information (by an accredited travel agent, within its capacity of representing my visa application) to the Japanese embassy/consulate-general and (entrust the agent with) the payment of my visa fee to the Japanese embassy/consulate-general, when such payment is necessary."

Date of application \_\_\_\_\_ Signature of applicant \_\_\_\_\_  
(Day)/(Month)/(Year)

(Note)It is not mandatory to complete these items.

Any personal information filled in this application form as well as additional personal information submitted for the visa application (hereinafter referred to as "Retained Personal Information") will be handled appropriately by the Ministry of Foreign Affairs of Japan (including Japanese overseas establishments) in accordance with the Act on the Protection of Personal Information (Act No. 57 of 2003, hereinafter, "the Act"). Retained Personal Information will only be used to the extent necessary for the purpose of processing the visa application (including providing personal information to the transportation company which you are going to travel with, or the alternative transportation company which you are going to travel with due to unforeseen circumstances), immigration control, international cooperation and for other purposes in compliance with Article 69 of the Act.